***ILLINOIS CHAPTER***

***OF THE***

***INTERNATIONAL ASSOCIATION OF SPECIAL INVESTIGATION UNITS***

***CONSTITUTION AND BYLAWS***

***Effective: January 1, 2026***

## ARTICLE I

## NAME AND PURPOSE

*Section I*

Name:
This organization shall be known as the Illinois Chapter of the International Association of Special Investigation Units (IL IASIU). The name of the Association shall not be used publicly by any member other than by use of his/her membership for identification purposes, without the expressed permission of the Board of Directors. This shall not restrict the officers or appointees or agents of the association in the use of the name to carry out the purpose of the Association.

*Section II*

Purpose:
The objectives of the Association shall be:

A. To promote a coordinated effort within the industry to combat insurance fraud.
B. To provide education and training to Anti-Fraud Insurance Professionals.
C. To develop greater awareness of insurance fraud.
D. To encourage high professional standards of conduct among Anti-Fraud Insurance Professionals.
E. To support legislation which act as a deterrent to the crime of insurance fraud.
F. To encourage members in the development and implementation of programs designed to facilitate the coordination and cooperation with law enforcement and criminal justice agencies in the investigation and prosecution of insurance fraud crimes.

*Section III*

Restrictions:

A. This organization is to be considered a private not for profit organization.
B. No funds from the Association may be used to align with any political body, group or person to advance the political candidacy of any individual.

## ARTICLE II

## MEMBERSHIP

*Section I*

Membership:
Applicants for membership must be engaged in anti-fraud activities and must be in conformance with the goals and objectives of IL IASIU. Any applicant whose professional activities or personal background are considered adverse to the objectives and interests of IL IASIU, as determined by the Board of Directors, shall be deemed ineligible for membership. All Chapter members must be members in good standing of the International Association of Special Investigation Units (IASIU).

A. Regular membership shall include:
    1. the privilege of voting;
    2. eligibility for election and/or appointment to the Board of Directors; and
    3. attending the annual business meeting.

    Full-time employees of an insurance company, whose primary purpose is the detection and/or investigative anti-fraud efforts, including supervisory/management roles.

B. Associate membership shall be granted at the discretion of the Board of Directors that includes the privilege of attending the annual business meeting. It does not include:
    1. the privilege of voting; or
    2. eligibility for election and/or appointment to sit on the Board of Directors.

    Associate membership shall include:
    1. An employee of a self-insured corporation who is employed and assigned to a Special Investigation Unit whose primary purpose is the detection and/or investigative anti-fraud efforts, including supervisory/management roles. The individual and organization must be engaged in anti-fraud activities and must be in conformance with the goals and objectives of the Association.
    2. Full-time employees of the National Insurance Crime Bureau (NICB), whose primary purpose is the detection and/or investigative anti-fraud efforts, including supervisory/management roles.
    3. Full-time employees of the Coalition Against Insurance Fraud, whose full-time responsibility is to advocate against all forms of insurance fraud.
    4. Claims Representatives. Full-time employees of an insurance company who proactively identify questionable claims on a regular basis and who are endorsed in writing by a “Regular” member.
    5. Third Party Administrator/General Agency Associate. Employees of TPA’s or General Agencies who are involved in or provide special expertise or services for

the investigation of insurance fraud, who are endorsed in writing by a "Regular" member.

6. Vendor Partner / Independent SIU Professional - An individual who is employed by a company which is contracted with an insurance company, and whose primary purpose is the full-time investigation and/or supervision of insurance fraud investigations. The individual must be specifically designated as an Insurance Fraud Investigator or Special investigator. The individuals and organizations must be engaged in anti-fraud activities as defined by the IASIU Board of Directors and must be in conformance with the goals and objectives of the Association.
7. Legal Advocates / SIU Attorneys who are involved in or provide expertise or services for the investigation of insurance fraud, and do not represent injury or property claimants or policy holders in claims or litigation adverse to insurers, who are endorsed in writing by a "Regular" member.
8. Government Partner:
    i. local, state, federal, provincial, or similar law enforcement officers providing special expertise or services for the investigation and/or prosecution of insurance fraud. This includes any integral anti-fraud law enforcement personnel who are not sworn, but whose duties support the functions of law enforcement officers in the effort to investigate insurance fraud;
    ii. state insurance fraud bureau investigators, investigative supervisors and legal advocates, and any integral anti-fraud personnel whose duties are to support the functions of the insurance fraud bureau in the effort to investigate insurance fraud;
    i. local, state, federal, provincial, or similar fire department personnel providing special expertise or services for the investigation and/or prosecution of insurance fraud;
    ii. or state insurance fraud bureau fire investigators and/or fire investigative supervisors and any integral anti-fraud personnel whose duties are to support the functions of the insurance fraud bureau in the effort to investigate insurance fraud.

All members agree to immediately report a change in employment if it affects their membership category of the change to the Illinois Chapter of Membership Committee and resign their IASIU membership.

*Section II*

The Board of Directors shall determine eligibility for membership for each applicant. Membership shall continue in good standing so long as membership dues are paid, and the member meets all other eligibility requirements.

*Good Standing is defined as membership dues are paid, and the member meets all other eligibility requirements for the International Association of Special Investigation Units (IASIU)*

## ARTICLE III

## ELECTION & TERMS OF OFFICE

*Section I*

Officers: The officers shall be a President, Vice President, Secretary and Treasurer.

*Section II*

Terms of Office:

A. The terms of Officers will be two (2) years or until the election of their respective successors at the annual meeting.
B. The terms of Directors will be two (2) years or until the election of their respective successors at the annual meeting. The Director positions will be staggered so that a portion of the Directors are elected each year.

*Section III*

Vacancies:
Any vacancy occurring among the Officers or Board shall be filled by appointment, by the President. If the Office of the President becomes vacant, he/she will be replaced by the Vice President. The terms will be the remaining portion of the term vacated.

*Section IV*

Election:

A. All Officers and Directors will be elected at the annual meeting.
B. All eligible regular members at the annual meeting are allowed one (1) vote for the purpose of the Officer and Director elections.
C. All eligible regular members in good standing shall have the right to cast individual votes on all other association business placed before them.
D. All votes must be in person, unless the annual meeting is held virtually. There will be no absentee voting.

E. All Officers will be elected prior to the election of Directors. In the event a standing President is reelected, the Director position reserved for the outgoing President will be open for election.

*Section V*

Nominating Procedure:

A. The Nomination Committee, with the approval of the Board, will set the procedure for nomination, and will announce to the membership when it begins accepting nominations.
B. All nominations shall be closed 30 days prior to the election and nominations from the floor at the meeting will not be accepted.

## ARTICLE IV

## GOVERNMENT

*Section I*

Board of Directors:

A. The Board of Directors shall consist of up to 11 members including four (4) newly elected officers, the outgoing President, and the balance from other members of the organization are duly elected.
B. An Officer or Director may be removed for conduct determined by the majority of the Board to be detrimental to the organization, or for continued absence from the Board meetings, without good reason.
    1. The Officer or Director must be notified in writing, by the President, of the intention to remove. ***They*** must have an opportunity to respond to their behavior before the board.
B. Removal will be by majority vote of the Board in attendance.

*Section II*

Duties & Powers:
The Board shall have full power to initiate and transact the business necessary to the existence of the Illinois Chapter of the IASIU and the observance of its purposes. A simple majority of the Board shall constitute a quorum.

The Board shall determine the time and location of the annual business meeting and other general membership meetings, and inform the membership, in writing, including email at least thirty (30) days in advance.

It shall have the general powers to direct, control and supervise the affairs of the Illinois Chapter of the IASIU. Each Board of Directors shall have one (1) vote.

*Section III*

President:
The President is the Chief Executive Officer. It shall be their responsibility to supervise and coordinate the activities of the Illinois Chapter of the IASIU. The President shall preside at the meetings including the Board of Directors meetings and shall appoint the appropriate committees to be responsible for the activities of the Illinois Chapter of the IASIU.

*Section IV*

Vice President:
The Vice President shall preside in the absence of the President. It shall be the duty of the Vice President to assist the President in any matter of Association business.

*Section V*

Secretary:
The Secretary shall keep the records and minutes of the meetings, retain and preserve the constitution and bylaws, and maintain a current listing of all members.

*Section VI*

Treasurer:
The Treasurer shall be custodian and depositor of funds of the Illinois Chapter of the IASIU. Funds shall only be disbursed as authorized and approved by the Board of Directors. The Treasurer shall make complete reporting at the annual meeting and to the Board of Directors at each board meeting.

*Section VII*

Legal Counsel:
The Board of Directors may, by two-thirds (2/3) vote; appoint an individual or law firm to serve as legal counsel to the Illinois Chapter of the IASIU. The duties and responsibilities of the legal counsel shall be determined by the Board of Directors.

*Section VIII*

Accountant:
The Board of Directors may, by two-thirds (2/3) vote, appoint an individual or firm to serve as Accountant. The duties and responsibilities of the accountant shall be determined by the Board

of Directors. The rate of reimbursement for the appointed counsel shall be determined by the Board of Directors.

*Section VIIII*

Advisor (s):
The Board of Directors may, by majority vote, appoint one NICB advisor and/or one Coalition Against Insurance Fraud advisor annually to serve as industry advisors to IASIU. Other advisors may be added by vote of a majority of the Board. The duties and responsibilities of the industry advisors shall be determined by the Board of Directors.

*Section IX*

Compensation:
The Officers and Directors of the Board, as such, shall not receive any salary for their services but on resolution of the Board, a fixed sum for expense of attendance, if any, may be allowed for the attendance of each meeting, regular or special.

## ARTICLE V

## MEETINGS

*Section I*

Annual Meeting:
The annual business meeting of the Chapter shall be held in conjunction with the last monthly meeting of the year. The date, time and location shall be determined by the Board of Directors.

Virtual and/or Hybrid Meeting:
IASIU may, when required, conduct meetings via conference call, videoconferencing, voice-over-internet protocol, or other means that would allow members to attend and participate without physical presence and by which all Directors participating may simultaneously hear each other.

Board Action via Electronic Consent: The Association may, when required, take action in lieu of a meeting by means of electronic transmission. In this case, an electronic transmission (e-mail or another form) describing a possible Board action may be sent to all Directors of the Association; and such transmission must include a description of the situation, actions recommended, and instructions for all Directors to reply to the transmission with their comments and/or answer. Once the answers are collected, the Directors must be informed of the results and said results must be filed with the Board minutes.

*Section II*

Board of Directors Meetings:

A. The Board of Directors shall meet a minimum of four (4) times during a calendar year. One of these meetings may occur at the annual meeting and seminar. The Board may elect to hold additional meetings to conduct business of the Chapter. The Board, by majority vote, shall determine the date, time and location of any Board meeting.
B. The Board of Directors, by a majority vote, may hold executive sessions of the Board and exclude any individual not duly elected as an Officer or Director of the Chapter.
C. Minutes of all board meetings shall be kept by the Secretary and after the minutes have been read and approved by the Board, they shall be open for inspection by any member of the Chapter and published on the Illinois Chapter's website (https://iliasiu.com/).
D. All meetings shall be conducted in accordance with Robert's Rules of Order.

*Section III*

Requirements:
The Illinois Chapter shall submit to the IASIU Board of Directors:

A. Minutes of the annual meeting
B. Changes to the Constitution and Bylaws
C. Current list of Officers, Directors and Members

## ARTICLE VI

## FINANCE

*Section I*

Fees and Dues:
Fees and annual dues will be set by the majority vote of the Board of Directors. Dues shall be submitted with a membership application, regardless of new or renewal status and will not be prorated.

*Section II*

Fiscal Year:
The fiscal year shall be the calendar year from January 1 to December 31.

*Section III*

Grants:

Any grant or financial aid received shall be handled within the terms of the grant/aid. No grant or financial aid will be accepted that is not compatible with the goals and purposes of the Illinois Chapter of the IASIU.

*Section IV*

Non-Profit Organization:
The Illinois Chapter of the IASIU is organized and shall be operated for charitable and /or educational purposes within the meaning of Section 501 (c) (6) of the Internal Revenue Code.

## ARTICLE VII

## AMENDMENTS

*Section I*

Requirements:

A. This Constitution and Bylaws may be amended at any regular meeting or special meeting, including voting via survey of the Chapter by a vote of two-thirds (2/3) of the members present, providing:
    1. The proposed amendment is presented with the form consistent and without conflict with the remainder of the Constitution and Bylaws of the Chapter.
    2. The proposed amendment is disseminated to the general membership for review through a Chapter Website/notification/publication at least thirty (30) days prior to the next regular or special meetings of the Chapter.
B. This Constitution and Bylaws may be amended by a special procedure conducted in writing by a vote of two-thirds (2/3) of the regular members responding, providing:
    1. The proposed amendment is presented with the form consistent and without conflict with the remainder of the Constitution and Bylaws of the Chapter.
    2. The proposed amendment is disseminated to the general membership for review through a Chapter Website/notification/publication which will be open for 30 days. The vote on the amendment will take place at the next regular meeting.

## ARTICLE VIII

## CHAPTERS

*Section I*

No sub-chapters will be authorized by the Board of Directors.

## ARTICLE X

### SPECIAL CIRUMSTANCES

*Section I*

Any circumstances arising within the Illinois Chapter, which are not covered by the Constitution and Bylaws of this Chapter will be handled in accordance with the Constitution and Bylaws of the IASIU.

Any circumstances arising within the Illinois Chapter, which are not covered by the Constitution and Bylaws of this Chapter, or in accordance with the Constitution and Bylaws of the IASIU, will be handled by majority vote of the Board of Directors of the Illinois Chapter.